

## IMPORTANT POINTS TO REMEMBER

The United States Department of Housing and Urban Development (HUD) has certain requirements of Section 8 rental assistance recipients. Participation in the Section 8 program, as well as housing assistance, may be **terminated** if any of the following requirements are not met:

1. You **must** comply with family obligations listed on the Housing Choice Voucher, including periodic re-examination of your income and family composition. When you receive a notice from the Housing Authority, **do not disregard it**. Call the contact person stated on the notice if you have any questions. Additionally, periodic inspections of your unit will be made by Housing Authority staff to assure that your unit remains safe, decent and sanitary.
2. You **must** report changes in family income (increases or decreases), sources of income, family composition (addition or deletion of family members) or changes in student status for dependent(s) over the age of eighteen **within 3 weeks (must be in writing)**. Failure to report any changes to the Housing Authority constitutes **fraud**, and is grounds for termination of assistance as well as criminal prosecution.
3. You **must** give a **“30-day Written Notice”** to your owner before you intend to move if the terms of your lease allows. You **must** notify the Housing Authority before vacating the rental unit. Give the Housing Authority a copy of any move notice from the owner.
4. You **must** pay your rent **on time**, as well as keep the unit **clean** and in **good repair**. If you fail to do these things, the landlord can **evict** you. Pay all **utility bills** you are responsible for. You must keep **smoke detectors in working order at all times**. If you are evicted for any of these reasons, you will jeopardize your housing assistance.
5. You **must** attend all appointments and provide all of the required paperwork by the date specified.
6. **Neither you nor any family member** on the program with you, **may engage in drug-related criminal activity, gang activity, or violent criminal activity**. In addition, **you are also responsible for the actions of any guests or person(s) under your control**. You **may lose your assistance if the behavior of your guests threatens the health or safety of other persons residing in the immediate vicinity**.
7. You **must not** allow any person(s) not listed on the Housing Assistance Payments Contract to reside in the unit. If you have visitors for a short time, (**you may not have overnight guests more often than a total of 30 days in any one year with each guest counting per person per night**) you must first check with the Owner/Manager of your unit, **AND INFORM THE GARDEN GROVE HOUSING AUTHORITY**. Housing Authority rules require that rental assistance be provided only for those persons named on your Housing Assistance Payments Contract. **No other persons may live in your unit while you are receiving rental assistance**.
8. You **must not** allow any person(s) not listed on the Housing Assistance Payments Contract to use your address as a mailing address, as **this may be used as evidence to prove residency**.
9. You **must not** use your bank account(s) to cash, deposit and/or write checks for any person(s) not listed on the Housing Assistance Payments Contract.

**Certification:** I understand that by signing this document, I am agreeing to abide by all of the rules and regulations of the Section 8 program. I also understand that my participation on the Section 8 rental assistance program may be **terminated** if I violate any of the program requirements, including those stated above.

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Signature of Tenant

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Date