

MINUTES
MEASURE O CITIZENS' OVERSIGHT COMMITTEE

SPECIAL MEETING

Community Meeting Center, Founders Room,
11300 Stanford Avenue, Garden Grove, CA 92840

Tuesday, January 21, 2020

CALL TO ORDER: 5:31 p.m.

ROLL CALL PRESENT: (7) Member Bischoff, Member Mackanic,
Member Malo, Member Nguyen, Member
Salicos, Vice Chair Sanders, Chair Thomas

ABSENT: (0) None

OTHERS PRESENT: Scott Stiles, City Manager, Patricia Song, Finance Director, Ann Eifert, Budget Manager, Sylvia Garcia, Recording Secretary, Sergeant Charles Starnes and Sergeant Brian Dalton from the Garden Grove Police Association.

City Manager, Scott Stiles, provided an opening statement on the Committee's Purpose and Scope of Responsibilities. Scott shared a brief overview of the financial information that was to be presented as well as what the City has accomplished with regards to Measure O funds and fiscal policies since the Committee's last meeting.

ORAL COMMUNICATIONS:
None.

RECEIVE AND FILE MINUTES:

Members confirmed the receipt of July 22, 2019 special meeting minutes, and one edit was made. The suggested edit to the section of "Selection of Chair" is; After Member Sandra Thomas nominated herself as Chair, and no further nominations were received, it was moved by Member Thomas, seconded by Member Malo to select Member Thomas as Chair.

The motion carried by a 7-0 vote as follows:

Ayes: (7) Bischoff, Mackanic, Malo, Nguyen, Salicos,
Sanders, Thomas

Noes: (0) None

OVERVIEW OF FISCAL YEAR 2018-19 AUDITED FINANCIAL STATEMENTS:

Finance Director, Patricia Song, provided a PowerPoint presentation on the Fiscal Year 2018-19 Financial Statements and briefly analyzed the City's financial condition in terms of its net position. The presentation provided a two year comparison of revenues and expenditures of the General Fund.

UPDATE ON MEASURE O REVENUE AND EXPENDITURES FOR FISCAL YEAR 2019-20 YEAR TO DATE:

Budget Manager, Ann Eifert, provided a PowerPoint presentation on the Fiscal Year 2019-20 year-to-date Measure O revenues and expenditures from July 2019 to December 2019. The presentation shared a detailed breakdown of Measure O expenditures compared to the adopted budget.

UPDATE ON FINANCIAL POLICIES:

Finance Director, Patricia Song, provided a PowerPoint presentation and overview of the newly established Pension Funding Policy, and the General Fund Reserve Policy.

NEXT MEETING DATE AND TENTATIVE TOPICS:

The next meeting is scheduled for Monday, September 21, 2020.

Topics to discuss at the next meeting include; changes to the originally adopted Fiscal Year 2020-21 Budget, Measure O sales tax information availability, and review of the annual written report to City Council.

Any last minute changes and/or updates will be notified by email.

MATTERS FROM COMMITTEE MEMBERS:

Member Bischoff asked about the process of how expenditures are approved from the non-public safety portion of the Measure O funds. Member Malo asked how soon the draft annual written report to City Council will be provided to be reviewed during the next meeting. Member Bischoff asked for a possible electric utility usage study to see if savings can be achieved by converting to solar energy. Chair Thomas requested staff to email the PowerPoint presentation material to all members. Vice Chair Sanders requested a copy of the Police facility space needs assessment presentation.

MATTERS FROM STAFF:

Staff communicated that a draft annual report to City Council will be sent to members by the end of August. The report will be discussed at the next meeting scheduled for September 21, 2020. Staff will email members the preliminary Police facility space needs assessment presentation that will be taken to City Council on January 28, 2020. Staff mentioned that Members are welcome to call or stop by City Hall to ask Staff questions or to review any information.

ADJOURNMENT: At 7:02 p.m., Chair Thomas adjourned the meeting.